minutes

MORRIS COUNTY TRAIL CONSTRUCTION GRANT
PROGRAM ADVISORY COMMITTEE
2021 TRAIL GRANT SUMMARY BOOK REVIEW

DATE: **OCTOBER 28, 2021**

TIME: **5:00 PM**

VIRTUAL LOCATION:

https://morrisparks.webex.com/morrisparks/j.php?MTID=m9726d9153550ced871a2945e5320dd4b

PHONE: **1-408-418-9388** **ACCESS CODE:** **263 403 17712**

(OPEN SESSION) 2021 TRAIL GRANT DELIBERATIONS
Meeting was called to order by Committee Chair Commissioner Betty Cass-Schmidt at 5:00 PM

1. Committee Chair asked staff to take roll call
2. Roll Call
   a. Present Committee Members:
      i. Julie Baron
      ii. Betty Cass-Schmidt
      iii. Stuart Lasser
      iv. Nita Galate
      v. Kevin Sullivan
      vi. Tom Malinousky
      vii. Isobel Olcott
      viii. Richard Seabury (late)

   c. Staff Members present:
      i. Denise Chaplick
      ii. John Napolitano
      iii. Bill Johnson
      iv. Joseph Barilla
      v. Amy Lutsko

   b. Committee Members not present:
      i. Robert Purnell

3. Committee Chair asked staff to read the Public Meeting Act Statement Committee Chair asked for a motion to open the meeting for public comment. Isobel made a motion and Nita seconded. Committee Chair asked if there were any members of the public present on the call and if they had a question or wanted to speak. Staff noted that there were no members of the public on the call.
4. Staff gave an overview of the agenda and county policies related to conflict of interests, confidentiality, and recusals. Noted recusals are Kevin in review of Chatham Township, John in review of Madison, and Nita in review of Mount Arlington applications.
5. Committee Chair asked for a motion to approve Post Award meeting minutes from February 7, 2021. Julie moved, and Isobel seconded, with a voice vote all in favor.
6. Committee Chair asked for a motion to approve Summary Book review meeting minutes from October 14, 2021. Isobel moved, Stuart seconded, with a voice vote all in favor.
7. Staff gave an overview of upcoming schedule of presentation to County Commissioners.
8. Staff gave a summary of applications submitted for each category and total funding being requested.
9. Staff gave an overview of eligibility requirements, evaluation criteria, and general consideration for review.
10. Committee Chair asked for a motion to move into closed session. Motion was moved by Tom and seconded by Isobel. Chair asked for a voice vote, all were in favor. Staff closed the meeting to public comment at 5:09 PM.
11. Staff locked the meeting prior to reviewing applications in detail at 5:10PM.

12. Committee returned to Open Session at 6:24 PM.
13. Committee Chair requested a motion to accept recommendations made in closed session, moved by Isobel and seconded by Julie.
    a. Committee Chair asked if there was consensus on funding recommendations made in closed and asked for staff to take a straw poll.
    b. The straw poll resulted in a majority to advance recommendations.
14. Committee Chair asked staff to provide next steps. Staff noted that recommendations will be made to County Commissioners at their November 22 meeting, and award announcements to be made at their December 8 or 20 meeting.
15. Staff also noted that the Committee would meet next sometime in late January or early February for the Post Award Meeting to discuss needed changes to the 2022 grant cycle.
16. Isobel asked staff to provide her with a summary of submissions for presentation to the Planning Board.
17. Committee Chair then asked for a motion to adjourn. Motion was moved by Julie and seconded by Tom. Meeting was adjourned at 6:28 PM.